



Thank you for choosing Techno Metal Post Alaska for your foundation needs. We look forward to working with you on all your future jobs. Our philosophy is to be as efficient as possible in everything we do so we can keep our prices low and offer exceptional service and products. To do this we ask for your help with the following.

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### **SCHEDULING**

All scheduling is done through the [Installation Request form](#) on our website. No work is scheduled until we have that completed. We also require **one signed Work Agreement per calendar year**, which is included when needed on the installation request online.

### **COMMUNICATION**

The fastest and most efficient way to convey job information to us is via email. All email (information) is processed into our online system ensuring the information makes it to the installer doing the work. We cannot receive any job information via text messages. Of course if you have some questions, please do call.

### **BEFORE WE ARRIVE...**

To ensure that the work proceeds smoothly and as efficiently as possible, we request that you complete the following items before the requested installation date.

- Email photograph of work location – required before we arrive at the job (please no texted photos)
- Call 811 for utility locates when planning your project – TMP AK will call before our work starts
- Confirm water and sewer locations throughout the jobsite and that there are no conflicts with piers
- Pier locations clearly marked with stakes noting “center of pile”
- Height benchmarks clearly marked or communicated
- Check that desired ‘top of pile’ height is 6” above grade. If desired pile height is below grade, TMP AK will leave the pile high and excavation and final cutting will be up to the customer.
- Confirm pier locations are 30” clear of **ALL** utility locations
- Ensure clear access to street to work location, including a minimum 36” opening to access site
- Inform TMP AK if ramps required to access site
- For permitted projects, provide TMP AK with the plans and loadings ahead of installation date

***If you have any questions or concerns, please don’t hesitate to contact us at [info@tmpalaska.com](mailto:info@tmpalaska.com).***