



Thank you for choosing Techno Metal Post Alaska for your foundation needs. We look forward to working with you on all your future jobs. Our philosophy is to be as efficient as possible in everything we do so we can keep our prices low and offer exceptional service and products. To do this we ask for your help with the following.

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### **SCHEDULING**

For our contractor customers the only way we can schedule work is if we receive the completed job request form electronically or submitted from our website. No work is scheduled until we have that completed. We also require a signed contract – one per calendar year.

### **COMMUNICATION**

The fastest and most efficient way to convey job information to us is via email. All email (information) is processed into our online system ensuring the information makes it to the installer doing the work. We cannot receive any job information via text messages. Of course if you have some questions, please do call.

### **BEFORE WE ARRIVE...**

To ensure that the work proceeds smoothly and as efficiently as possible, we request that you complete the following items before the requested installation date.

- Sign and submit Work Agreement (once yearly)
- Installation Schedule Request submitted
- Email photograph of work location
- Call 811 for utility locates when planning
- Confirm water and sewer locations
- Pier locations clearly marked with stakes
- Height benchmarks clearly marked or communicated
- Confirm pier locations are 30" clear of utility locations
- Ensure clear access to street to work location, including a minimum 36" opening to access site
- Inform TMP AK if ramps required to access site
- If project is permitted, provide TMP AK with the load per pier information from plans

***If you have any questions or concerns, please don't hesitate to contact us at [info@tmpalaska.com](mailto:info@tmpalaska.com).***